

PERMISSION FOR SCHOOL TO RELEASE STUDENT RECORDS
To Spanish River Christian School, 2400 Yamato Road, Boca Raton, Florida 33431

Name of Applicant: _____ Grade for which applying: _____

The form below is to be completed by the Teacher, Administrator, or Guidance Counselor of your child's most recent school. The Committee on Admissions cannot act until this information has been received. The school will mail this form and supporting materials directly to Spanish River Christian School. A parent cannot "hand carry" this form to Spanish River Christian School. It will be used only for the admission process and will not become part of the student's permanent record at Spanish River Christian School.

In order to allow the candidate to be considered, I/we authorize the release of my/our child's academic record, other test data, and recommendation as requested below by Spanish River Christian School. I/We hereby authorize Spanish River Christian School to contact school and other sources to obtain information to support this application and I/we will not seek access to confidential recommendation and evaluation materials before or after the admission decision is made. I/We release every person and institution from any and all liability resulting from or pertaining to the furnishing of records, documents, and other information provided to Spanish River Christian School for that purpose. At a later time, if acceptance is offered by Spanish River Christian School, I/we authorize the release of the full student record file when my/our child transfers.

Signatures of _____
 Date: _____ Both Parents/Guardians _____

Receiving School May Detach and Retain Upper Portion as Record of Parent Permission.

SPANISH RIVER CHRISTIAN SCHOOL RECOMMENDATION
FOR ADMISSION TO GRADES TWO THROUGH EIGHT ONLY

Name of Applicant: _____ Grade for which applying: _____

This child is seeking admission to Spanish River Christian School; a Christian school offering an academic program in preschool through eighth grade. We educate the whole child spiritually, socially, and academically under the Lordship of Jesus Christ. **Please send with this form a record of the candidate's: 1) current and previous school year's grades; 2) any standardized test scores for achievement and ability. We would appreciate your observations in the areas listed below. Your recommendation is confidential, and cannot be released to anyone.**

If you wish to discuss this student personally rather than complete this form, please check here , sign the form at the bottom, and note your telephone number. The Director of Admissions or the Headmaster will call you.

Would you please check the response that best describes the current level of applicant's achievement in these areas: O = outstanding for special effort and achievement; S = satisfactory progress consistent with ability or age, and N = needs improvement or more effort if progress is to be consistent with ability or age. Your written comments may be continued on the back of this form.							
AREAS	O	S	N	AREAS	O	S	N
ACADEMIC ABILITY				MOTIVATION			
INDEPENDENT WORK AND STUDY HABITS				ATTITUDE AND COOPERATION			
CONDUCT AND INTEGRITY				MATURITY AND STABILITY			
ATTENTIVENESS TO TASK				RECOMMENDATION AS A STUDENT			

Would you please check area(s) in which the student may require help: Your written comments may be continued on the back of this form.					
READING		MATHEMATICS		HOMEWORK	
ORAL		REMEMBERS FACTS		COMPLETES ASSIGNMENTS	
WORD ATTACK		PROBLEM SOLVING		COMPLETES TO ABILITY	
COMPREHENSION		ACCURACY		NEATNESS	
VOCABULARY		OTHER		TIMELY	
OTHER				OTHER	

- Does candidate have any significant limitations (physical, emotional, social)? No Yes, Explanation: _____
- Does your school make any accommodations for this student? Yes No If yes, please explain: _____
 _____ Number of students in the class: _____
- Please check if candidate has ever been recommended for any of the following specials programs: gifted learning disabled
 impaired vision speech hearing Did child participate? Yes No
- How do you consider the candidate's parents: very cooperative usually cooperative rarely cooperative
 rather disinterested never had any communication with them
- If your school is private, are financial responsibilities for school bills met on time? Yes No Not applicable
- Is candidate in good standing and eligible to remain if you offer the next grade level? Yes No Not applicable
- Has any disciplinary action ever been taken regarding this student? Yes No Explanation: _____
- How would you rank applicant's performance in his/her class? top third middle third bottom third

We ask that you and/or the candidate's current teacher use the back of this form to write a brief narrative report that further describes the student and/or explains the answers to the questions above. (See reverse side.)

Date _____ Signature _____ Title _____

Printed Name (Mr., Mrs., Miss., Ms., Dr.) _____

School _____ Phone Number with Area Code _____

School Address _____ City _____ State _____ Zip _____

Teacher's e-mail address _____

After completion of this form, please mail along with appropriate documents to: Director of Admissions, Spanish River Christian School, 2400 Yamato Road, Boca Raton, Florida 33431. The school telephone number is (561)994-5006 and FAX number is (561)994-1160.

IMPORTANT REQUEST:

Please use this space to write your estimate of the applicant's possible success at, and contribution to, Spanish River Christian School. You are encouraged to comment candidly on these characteristics of the applicant that seem to you to distinguish him or her from other students with whom you have been associated. Illustrate by example when appropriate, is the candidate's record with your school a true index of ability, or have outside circumstances interfered with academic achievement? (For example: illness, excessive absences, difficult home situation.) What suggestions can you give Spanish River Christian School to help this student be successful and happy?

Thank you for your time and effort in evaluating this student and assisting both the applicant and Spanish River Christian School.

Mrs. Cheryl Burdin
Headmaster
Office Telephone: (561)994-5006
Office FAX: (561)994-1160

Student's Name _____

Teacher's Signature _____ Title _____ Date _____

Printed Name _____ School Name _____

School Address _____ City _____ State _____ Zip _____

Phone and Area Code _____ Please indicate best time to call _____

E-mail Address _____

In what capacity have you known the applicant? _____ Length of acquaintance _____

After completion of both sides of this form, please mail to Director of Admissions, Spanish River Christian School, 2400 Yamato Road, Boca Raton, Florida 33431.